

East Anglian Cruising Club

Est: 1936 Affiliated to the RYA and the N&SBA

🌐 www.ea-cc.org 🐦: @EACrusingClub 📘: EACC

Skipper: Liz Chettleburgh. **Mate:** Jamie Martin-Bennett



Meeting:	EACC Committee – January 2021		
Date Of Meeting:	7 th February 2022	Timings	19:30 – 21:00
Location(s):	Upton Village Hall & Zoom		

In Attendance

Post	Name (Initials)	Joined	Post	Name (Initials)	Joined
Skipper	Liz Chettleburgh (LC)	Via zoom	Mate	Jamie Bennett (JMB)	In Person
Hon Secretary	Phillip Martin (PhM)	In Person	Treasurer	Paul Markham (PM)	Via zoom
Social Secretary	Cally Smith (CS)	Via zoom	Membership Secretary	Colin Little (CL)	Via zoom
Moorings Officer	Paul Stevens (PS)	Via zoom	Bosun	Ian Stewart (IS)	In Person
Committee	Tom Moore (TM)	Via zoom	Committee	Marty Thompson (MT)	Via zoom
Committee	Ruth Rhead (RR)	Via zoom	Committee	Mike Jones (MJ)	Via zoom

Apologies

None

#	Discussions & Actions
1	<p>Welcome The skipper welcomed everyone to the meeting</p>
2	<p>Apologies Everyone was in attendance</p>
3	<p>Minutes of Last Meeting & Action Log Minutes of the last meeting were approved by the committee</p> <p>Where notes can be put on to the action log, this has been done. Where discussions took place, they are placed in the minutes.</p> <p>Action - EACC -03 The treasurer provided our insurers with details of the Marque positioning (upstream of the EACC moorings) for TMOR including how and who runs the regatta.</p> <p>Action - EACC-04 & EACC-12 Treasurer to share our insurance details with the committee to show what is currently covered. Discussion followed and it was agreed that as the insurance is a considerable sum per annum, for due-diligence, we should seek an additional quotation for all items requiring cover.</p> <p>VOTE – EACC-V005 - Allow Treasurer to look into different insurance companies - Carried</p>

	<p>ACTION – EACC-13 – the treasurer to investigate an alternative quote for the insurance.</p> <p>Action - EACC-05/06/07</p> <p>Trustees - The skipper confirmed that the current trustees have not signed a deed. Thanks to a committee member for considerable investitive work on Trustees and creating a document for the trustees to sign. However, trustees of charities have a lot more responsibilities than the trustees of EACC as the committee take a lot more of the day-to-day management of the club. Discussion followed on what level of documentation is needed for EACC trustees and we agreed to check with our insurers.</p> <p>ACTION – EACC-14 – Treasurer to check the status of the indemnity cover for trustees and committee members.</p> <p>The committee were advised by a member that as EACC is a club, we need not to mix this up with the trustee of a charity. The constitution means that they do not have a function during the life of the club. They come in if the club ceases to function. They need the application to deal with the fall out if the club closes or goes into administration. We need to find someone that knows the club and is competent in business terms with the administration of the assets/bank balance etc. There are people that we could ask to be a trustee, however, we need to make sure that the person is correct and proper for the role.</p> <p>It was mentioned that in the past the Trustees were asked to be nominees when the club wanted to invest money.</p> <p>A couple of nominees for a new trustee were suggested during this meeting. Discussion followed with an action to establish is there is any conflict, if someone is on the committee and becomes a trustee. The point was made that the trustee would only be involved if the club was being wound up. Also that many groups have the Treasurer as an automatic trustee.</p> <p>Our constitution implies that we should have three, but as we have only had 2 for the past year, we will endeavour to get advice to sort this in reasonable time.</p> <p>ACTION – EACC-15 – The draft Deed will be circulated to the committee.</p> <p>ACTION – EACC-16 – The treasurer to contact our insurers to check if they indemnify the trustees.</p> <p>If was confirmed that the committee can appoint a new trustee with no requirement for this to go through the AGM.</p> <p>ACTION – EACC-17 – The Committee to make suggestion and send them through to the Skipper a week before the meeting.</p>
4	<p>Questions for Skipper & TMOR</p> <p>TMOR</p> <p>WI-FI – Free clicks is happy to provide a 1TB free for TMOR. A discussion followed on wifi access and it was decided to limit access to the organisation committee.</p> <p>It was decided to set up a WhatsApp group for organising TMOR.</p> <p>Insurance – the landowners have some concerns re insurance cover so the Skipper and Treasurer will arrange to meet them to discuss further.</p> <p>The secretary agreed to write a safeguarding child protection policy and risk assessment.</p>
5	<p>Questions for Mate</p> <p>Trophies - due to some very good detective work, we are only now are missing the Best Boat Trophy.</p>

	<p>PS – The calendar white book will need to be done by the 1st week in March. The white book is normally printed in the middle of March.</p> <p>ACTION – EACC-18 – The skipper & mate to send events calendars to PS for the white book as soon as possible.</p> <p>ACTION – EACC-19 – The mate to contact Malcolm Duffield who has agreed to be OOD for the RCC open.</p>
6	<p>Questions for Treasurer</p> <p>The treasurer received a list from the membership secretaries to invite for DD for subs. The priority is to re-assess our insurance and obtain a new quote.</p>
7	<p>Questions for Bosun</p> <p>A safety boat report was shared with the committee with a plan to get the red safety boat out and ready first. When the weather is warmer, to get the silver safety boat out and take it back to metal. A support team for this work has been set up consisting of TM, MJ, IS and Colin Chettleburgh.</p> <p>ACTION – EACC-20 – Treasurer to investigate if a fuel card is worth having.</p> <p>It was established that the aluminium safety boat is available at thurne for use.</p> <p>ACTION – EACC-21 – The bosun agreed to send the treasurer valuations for both safety boats for insurance purposes.</p> <p>ACTION – EACC-22 – The bosun agreed to produce a cost benefit analysis on replacing the Honda engine due to its age and being out of warranty. Also need to investigate the console and seat covers for longevity.</p> <p>ACTION -EACC-23 – Resend out the documents for the safety boat with the minutes with thanks to Colin Chettleburgh for bringing this together with the Bosun.</p>
8	<p>Questions for Social Secretary</p> <p>ACTION – EACC-24 – Following a discussion, it was agreed for the social secretary agreed to book the Thurne Lion for 5th March 2022 for the pub night with no zoom facility due to the noise level.</p> <p>We agreed to remove the virtual Thurne Table for 4 March.</p> <p>Ian Patience agreed to present on the ARC race at the Fitting Out supper which was accepted.</p> <p>Ruth Rhead agreed to organise the Winter Walk with 26 people walking and 22 people eating. TM to help with refreshments. It will be muddy but we cannot control that. 10:15 for 10:30 start at Upton Dyke.</p>
9	<p>Questions for Secretary</p> <p>The skipper thanked the Secretary for co-ordinating pre-submitted papers with all agreeing that this has been a lot easier to work with.</p>
10	<p>Questions for Membership Secretaries</p> <p>Membership secretaries confirmed the following:</p> <p>Sally Ann Bennett – Approved member.</p> <p>Ian Mason – regarding James Mason – who will become a member in his own right.</p> <p>Gill and Bev Parsley – not renewing.</p> <p>VOTE – EACC-V006 – it was agreed that the 3 couples that have not paid should be removed from the database and the White Book.</p> <p>1 member has not responded to letters. PS has contacted so leave at the moment.</p>
11	<p>Questions for Mooring Officer</p>

	<p>Discussion on spending money (quote for £1,000 + VAT) for the repairs to the small dyke. The treasurer was concerned re spending prior to the subs being received.</p> <p>VOTE – EACC-V007 – Agreed in principle that we are going to do the work to the moorings taking the timing into account re the cash flow position. CARRIED</p> <p>ACTION – EACC-25 – The moorings officer to work with David Thompson and the Treasurer on this to find the best solution re timing and payment.</p>
12	<p>AOB</p> <p>None</p>